



WITHDRAWAL NOTICE

Two weeks written notice must be given to a director prior to withdrawing your child from Little Legends Learning Center, Inc. If proper notification is not received, parents are still responsible for two weeks' worth of payment. If your child is withdrawn, he/she will only be eligible for re-admission based upon space availability and all other enrollment criteria. If your child is selected for re-enrollment, you will be required to complete an entire new enrollment agreement at the current rate and pay a new non-refundable registration fee at the current rate. If there is an outstanding balance (including tuition or fees) when your child was withdrawn, you will be required to bring your account current prior to completing a re-enrollment application.

Child's name: _____

Today's date: _____

Last day of Attendance: _____

I have read and understand the requirements outlined in the above Withdrawal Notice.

Parent's Signature

Date

****This form must be returned to the office to ensure final billing is resolved.***

Office Use Only

Received by _____

Date deposit applied _____

DATE